

Data Processing Sheet

In your GroundControl-based app, we process some of your data as participants. This document aims to clarify exactly what data we collect, why we collect this data, and how we process this data. It is important to know that *none* of this data is ever sold or transferred to third parties.

Items marked with an asterisk (*) are required data:

| What | How | Why | Where | For how long? |
|---|--|---|--|---|
| E-mail address * | <ul style="list-style-type: none"> - In case of self sign-up: you enter this yourself in the registration page. - In the case of centralized sign-up: this is provided to us by the event manager. | We need your e-mail address to uniquely identify you and to send you a personal login code. | In our database | Throughout the duration of the event. † |
| Name * | <ul style="list-style-type: none"> - In case of self sign-up: you enter this yourself in the registration page. - In the case of centralized sign-up: this is provided to us by the event manager. | To be able to properly address you, and for event managers to quickly find you in the system. | In our database | Throughout the duration of the event. † |
| Profile items | Through your own profile screen. | Event managers may use this information for event related purposes. | In our database | Throughout the duration of the event. † |
| Profile photo | Through your own profile screen. | To put a face with a name. | On our Amazon S3 Bucket, accessible through a public but virtually impossible to guess URL. | Throughout the duration of the event. † |
| Answers to questions & polls | Either in the chat or through specialized question screens. | Event managers use this information for the event itself. | In our database | Throughout the duration of the event. † |
| Uploaded photos | Through the Photos screen (if applicable). | Event managers use this information for the event itself. | On our Amazon S3 Bucket, accessible through a public but virtually impossible to guess URL. | Throughout the duration of the event. † |
| Backups | We create a database backup every night. | We create a database backup every night to prevent data loss. | In a non-public folder on our Amazon S3 Bucket, to which only technical employees have access. | Possibly longer than the duration of the event. |

† Note that even though we don't store this information after the event, event managers obtain a full dump of all related data, so they may keep your information longer.

Explanation of terms:

“Our database”

GroundControl employs a database into which we store all data. This database is only accessible to technical employees. Event managers cannot directly access the database, but they do have access to a dashboard & administration system where they can obtain most of these data. However, access rules are employed to make sure that only those people that have a need, have access to your data.

Our database is physically located in the EU (Amsterdam, NL). No data is ever transferred to outside of the EU.

Amazon S3 Bucket

Larger files, such as photos, are stored in a cloud based location. For those items where this is indicated, a public URL allows read-only access to these files. However, these URL's contain numeric parts which can not reasonably be guessed. As such, it is very difficult to obtain unauthorized access to these files.

Our Amazon S3 Bucket is physically located in the EU (Frankfurt, DE). No data is ever transferred to outside of the EU.

Contact information

If you require information about the protection of your personal data, wish your data to be removed, or for other inquiries related to privacy, we can be contacted at privacy@groundcontrol.app. Our full privacy statement can be found at <https://groundcontrol.app/privacy>.

GroundControl BV

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